



University of Vocational Technology
University College of Ratmalana



Nipunatha Sisu Saviya Bursary Scheme

Notice to Students

Dear Students,

It has been decided to offer Bursary as a financial support to scaffold your educational expenses via the **Nipunatha Sisu Saviya Bursary Scheme** of the Ministry of Education. You are required to hand deliver the duly filled and signed hard copy of the application (available on the University College website) with a copy of the National Identity Card and the relevant documents, to the **Student Services Division on or before May 31, 2024**.

The eligibility criterion is as follows.

- a. The student should be a citizen of Sri Lanka
- b. He/she should be registered as an internal student for a full-time course of study, the formal duration of which exceeds 6 months
- c. Duly filled application submitted on or before the deadline given
- d. Civil attestation (explained below)
- e. Students identified as having special needs despite the family income of which is even above the threshold of Rs. 500,000 per year
- f. Minimum attendance for the lectures including lectures online (explained below)
- g. Satisfactory performance of the studies (explained below)
- h. The amount of the Bursary (if obtained from public money from any other source/institute) is below the amount of payment recommendable under this scheme (Article 5.6). However, no student can be privileged by more than one public-funded bursary scheme
- i. Valid student registration for a Diploma program of the University College leading to NVQ 5 and 6 at the time of payment
- j. The student has no gainful employment.

Civil attestation

The student should submit a separate Grama Seva Niladari certificate attested by the Divisional Secretary of the relevant permanent residency confirming whether (a) The income of the parents falls below the ceiling limit of Rs. 500,000 per year, (b) the student is unemployed and, (c) the student is not currently privileged by another scholarship on public funds or otherwise.

Consideration of attendance

Attendance of the lectures has basically two categories, namely attendance where 90% or more in lectures, and attendance fallen with the range of 80% to 89% of lectures. These students will be paid Rs. 4000 and Rs. 3000 respectively. Students having a record of attendance below 80% are not eligible for the Bursary.

Academic performance

Satisfactory performance of the studies means the performance of the student at the semester-end examinations. If the student fails to pass any examination completely, provided however, that the Bursary may be paid to any student who has been referred at the first semester examination and who is following the course of study prescribed for the second semester, the Committee of Bursary shall use their discretion on matters relating the restoration of Bursary, which have been stopped or temporarily suspended.

Payment of Bursary

The Bursary will be remitted, to the personal bank account of the student, on the list of eligibility approved at the Committee of Bursary, by the AB at the end of each month. It is intended that the payment of this Bursary will be made from and including the month of January 2024.

Suspension of Bursary payment

Paying Bursary will be suspended when the student;

- a. has not secured 80% of the attendance except on valid grounds, medical or otherwise, justifiable to the Committee of Bursary,
- b. is found to have been repeated in all the modules at semester-end exams (this ruling is not applicable for the existing students who may have been repeated in the same manner in the previous semesters and applicable for the forthcoming semesters).
- c. Is On-the Job-Training period except Industry Induction (orientation),
- d. is proven guilty of examination violation or disciplinary behaviour,
- e. has reached the maximum number of installment of payments as specified in the following chart

Duration of the course in months	6	12	18	24	30	36	42	48
Number of monthly installments eligible	5	10	15	20	25	30	35	40

- f. the application has been later found to be filled with false or forged information or due to any bona-fide mistake in the process of evaluation
- g. lodged an application for cancellation or deferment of his/her studies (at the time the application is lodged at the AR office)
- h. If the student does not pursue his studies diligently.
- i. has found to be gainfully employed
- j. has not acknowledged the receipt of payment of the previous installment by signing the list of payments at the AB office.

Acknowledgement of receipt of Bursary

The student is required to sign a list of payments kept at the AB office acknowledging that the Bursary was received.

Conditions applicable

1. Students who have applied for Bursaries or who are in receipt of Bursaries should communicate in writing to the AR office in respect of any changes of family income, marital status, employment income, permanent residency etc.
2. The student shall furnish the correct bank account details and any change will be forthwith informed to the AR office which shall report the same to AB.
3. Any student who provides false or inaccurate statements or who fails to disclose any material fact in his application shall be liable to cancel his / her internal studentship of the University.
4. Students who are not in receipt of Bursaries may be given an-opportunity to apply for a Bursary, if his or her parental income changes due to natural or any other reason acceptable to the Committee of Bursary during his or her academic year.
5. Student who is in receipt of any other scholarship from public funds shall not be awarded Bursary.

Confidentiality of information

Any information furnished within the student application is treated **confidential**. The application will be retained securely by the University for administrative purposes only.

Assistant Registrar (Acting)
University College of Ratmalana
May 9, 2024